

**CENTRAL DISPLAY LTD.**  
C U S T O M   D E S I G N

7 - 850 Marion St. Winnipeg, MB Canada R2J 0K4

Phone: (204) 237-3367 Fax: (204) 235-1063 Email: info@centraldisplay.ca

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Dear Exhibitor:

**CENTRAL DISPLAY LTD.** is pleased to be the official show contractor for the Rotary Career Symposium, to be held April 4 & 5, 2012 at the Winnipeg Convention Centre.

Show rentals supplied:

10' x 10' Flame Resistant Draped Booth  
8' high Backwall  
3' high Side Arms  
Comes with: 1 – 8' Decorated Table  
2 – Folding chairs

Any additional rentals and/or services required can be ordered by using the forms found in this exhibitor package.

**PLEASE NOTE:** There is a substantial discount for advanced orders that are pre-paid and received seven days prior to the show. Advance orders also make for a smoother, more efficient move-in avoiding unnecessary waits, the possibility of selecting a sold out item, and show site delivery delays.

Exhibiting in a tradeshow can be quite complex, please do not hesitate to contact our office if you have any inquiries.

***EXHIBITOR CHECK LIST***

- 1) Material Handling Service: [ ]
- 2) Order sent early for pre-show discount: [ ]
- 3) Furniture/Booth requirements: [ ]
- 4) Shipping time allowed: [ ]
- 5) Signs, showcards, banners that are required,  
are available from Central Display Ltd.  
Please contact office for pricing: [ ]



# CENTRAL DISPLAY LTD. CUSTOM DESIGN

UNIT # 7 - 850 MARION STREET, WINNIPEG, MANITOBA R2J 0K4  
TELEPHONE 204-237-3367 FAX 204-235-1063

## Exhibitor Rental Invoice

CENTRAL DISPLAY  
USE ONLY  
DATE REC'D

For pre-show order discount, your order must be received by us 7 working days prior to show date. All rates are for run-of-show, up to one week's duration.

<b>SHOW</b>	<b>ROTARY CAREER SYMP.</b>	<b>DATE</b>	<b>APR. 4 &amp; 5/12</b>	<b>LOCATION</b>	<b>W.C.C.</b>				
<b>QTY.</b>	<b>DESCRIPTION</b>	<b>PRESHOW DISCOUNT</b>	<b>LATE ORDER</b>	<b>TOTAL AMOUNT</b>	<b>QTY.</b>	<b>DESCRIPTION</b>	<b>PRESHOW DISCOUNT</b>	<b>LATE ORDER</b>	<b>TOTAL AMOUNT</b>

### FURNITURE

	Booth Package <small>2 - Advantage Chairs, Silk Plant, Waste Basket, 18" Coffee Table</small>	156.00	187.00
	Deluxe Armchair	40.00	48.00
	Advantage Armchair	35.00	42.00
	Office Armchair	30.00	36.00
	Folding Chair	12.00	15.00
	Cruiser Table 40" High	60.00	72.00
	Pedestal Table 30" High	50.00	60.00
	Coffee Table 18" High	50.00	60.00
	Chrome Stanchion Inc. Velour Rope	25.00	30.00
	Deluxe Stool - Highback Pneumatic	60.00	72.00
	Stools - Highback	50.00	60.00
	Easel	20.00	24.00
	Waste Basket	10.00	12.00
	Garment Racks - Inc. 20 Hangers	30.00	36.00
	Sign Stands - Chrome 22" x 28"	30.00	36.00

### DECORATED TABLES - 30" High, 24" Wide, White Tops Only

Blue  Red  Black  Silver  Dove

	8' Decorated (3 Sides)	60.00	72.00
	6' Decorated (3 Sides)	55.00	66.00
	4' Decorated (4 Sides)	50.00	60.00
	Undecorated <input type="checkbox"/> 8' <input type="checkbox"/> 6' <input type="checkbox"/> 4'	25.00	30.00
	40" High Tables (3 Sides) <i>Black Only</i> <input type="checkbox"/> 8' <input type="checkbox"/> 6' <input type="checkbox"/> 4'	75.00	90.00
	Table Skirt Only 14' Long	30.00	36.00

### DECORATED TABLE RISERS

	6' Long - 10" Wide - 10" High	20.00	24.00
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### MISCELLANEOUS

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**ALL ORDERS MUST BE PREPAID IN FULL, INCLUDING MANITOBA SALES TAX & G.S.T.**

**CANCELLATION POLICY:** Items cancelled prior to show start will be charged at 50% of original cost.  
**CARPET & UNDERLAY:** No refunds once installed.

### DISPLAY PANELS ON LEGS

	Pegboard 4' X 8' Hooks Not Inc.	60.00	72.00
	Bulletin Board 4' X 8' Thumbtacks Only	60.00	72.00
Please indicate <input type="checkbox"/> Horizontal <input type="checkbox"/> Vertical			

### DRAPE PARTITIONING (PER LINEAL FT.)

	3' <input type="checkbox"/> Grey <input type="checkbox"/> Blue <input type="checkbox"/> Black <input type="checkbox"/> Red <input type="checkbox"/> Dove	5.00	6.00
	8' <input type="checkbox"/> Grey <input type="checkbox"/> Blue <input type="checkbox"/> Black <input type="checkbox"/> Red <input type="checkbox"/> Dove	6.00	7.20
	12' <input type="checkbox"/> Black <input type="checkbox"/> Silver	7.00	8.40

### CARPET

	10' X 10' Installed	110.00	132.00
	10' X 20' Installed	210.00	252.00
	10' X 30' Installed	310.00	372.00

Red  Grey  Blue  Black

	Bulk Areas per Sq. Ft.	1.10	1.32
<input type="checkbox"/> Grey <input type="checkbox"/> Black <input type="checkbox"/> Red			

Carpet damaged by oil, cuts or other means -surcharge will apply.

	Underlay per sq. ft.	.80	.96
	Plastic Covering for Protection per sq. ft.	.20	.24

	3' SILK PLANTS	30.00	36.00
	150 Watt Flood Lights Inc. Hardware	25.00	30.00
	300 Watt Halogen Lights Inc. Hardware	35.00	42.00

### SPECIALIZED SERVICES

	STAGING - FASHION RAMPS - 4' X 8' Inc. Carpet / Skirt	100.00	120.00
	STAIRS - 16"/ 20"/ 30"/ 40" High	50.00	60.00

EXHIBIT INSTALLATION (See Attached)

JANITORIAL SERVICE (See Attached)

<b>SUB-TOTAL</b>	
<b>PROV. SALES TAX 7%</b>	
<b>G.S.T. 5%</b>	
<b>TOTAL</b>	

COMPANY \_\_\_\_\_ BOOTH NO # \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

CITY (PLEASE PRINT) \_\_\_\_\_ PROV. / STATE \_\_\_\_\_ POSTAL CODE \_\_\_\_\_ FAX \_\_\_\_\_

AUTHORIZED BY \_\_\_\_\_ TITLE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

CHEQUE ENCLOSED  VISA  MASTER CARD  AM. EXPRESS

Credit Card Number

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MONTH YEAR

CREDIT CARD EXPIRY DATE

G.S.T. Reg # R100870906

**\*\* JANITORIAL ORDER FORM \*\***

<b>SHOW:     ROTARY CAREER SYMPOSIUM</b>
<b>DATE:     APRIL 4 &amp; 5, 2012</b>
<b>VENUE:    WINNIPEG CONVENTION CENTRE</b>

Should you require janitorial services for your booth/exhibit, please complete this form along with your EXHIBITOR RENTAL ORDER FORM and return both with payment seven (7) days prior to show dates to our office.

\*\*Please add total to your exhibitor rental order form\*\*

Company \_\_\_\_\_ Booth \_\_\_\_\_

***Daily Janitorial Services***

Please supply my exhibit/booth with daily janitorial services for the duration of the show. This service includes vacuuming and emptying Waste baskets prior to each show day.

<b>BOOTH SIZE _____ .20 CENTS PER SQ.FT. PER DAY _____</b>
<b>2 DAYS (INCLUDES PRE-SHOW CLEANING)</b>
<b>SUBTOTAL..... \$ _____</b>
<b>PLEASE ADD SUBTOTAL IN THE JANITORIAL SERVICE SECTION OF YOUR EXHIBITOR RENTAL INVOICE. PST EXEMPT. GST APPLICABLE ONLY.</b>

SPECIAL INSTRUCTIONS:

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**\*\*IF YOU HAVE ANY QUESTIONS CONCERNING THE ABOVE, PLEASE CONTACT OUR OFFICE\*\***

**\*\* EXHIBIT INSTALLATION SERVICES\*\***

**SHOW:     ROTARY CAREER SYMPOSIUM**  
**DATE:     APRIL 4 & 5, 2012**  
**VENUE:    WINNIPEG CONVENTION CENTRE**

Should you require labour services for your booth/exhibit, please complete this form along with your EXHIBITOR RENTAL ORDER FORM and return both with payment seven (7) days prior to show dates to our office.

Company \_\_\_\_\_ Booth \_\_\_\_\_

**LABOUR RATES**

**MINIMUM FOUR (4) HOURS PER MAN – PER SHIFT**

<b>Regular hours per man</b>	<b>Mon. – Fri., 8am – 5pm</b>
<b>Installer</b>	<b>\$60.00/hour</b>
<b>Supervisor</b>	<b>\$75.00/hour</b>

<b>Overtime hours per man</b>	<b>Evenings, weekends, &amp; holidays</b>
<b>Installer</b>	<b>\$90.00/hour</b>
<b>Supervisor</b>	<b>\$112.50/hour</b>

Date	Start Time	No. of People	Approx. Hrs. per Person Min. 4 hrs./man	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____	x _____ = _____	_____	@ \$ _____	= \$ _____
_____	_____	_____	x _____ = _____	_____	@ \$ _____	= \$ _____
_____	_____	_____	x _____ = _____	_____	@ \$ _____	= \$ _____
_____	_____	_____	x _____ = _____	_____	@ \$ _____	= \$ _____
SUBTOTAL = \$ _____						

**PLEASE ADD SUBTOTAL IN EXHIBIT INSTALLATION SECTION OF YOUR EXHIBITOR RENTAL INVOICE. PST EXEMPT. GST APPLICABLE ONLY.**

SPECIAL INSTRUCTIONS:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**\*\*IF YOU HAVE ANY QUESTIONS CONCERNING THE ABOVE, PLEASE CONTACT OUR OFFICE\*\***



CENTRAL DISPLAY LTD.
CUSTOM DESIGN

MATERIAL HANDLING FORM

Show: ROTARY CAREER SYMPOSIUM Location: W.C.C. Booth Number(s):

Company: Your P.O.: Name:

Address: Title:

City, Prov, State: Postal/Zip Code: Tel: ( )

SERVICE INCLUDES:

- 1. Storage up to 30 days prior to show.
2. Delivery to show site.
3. Unloading of truck at show site.
4. Delivery to booth location.
5. Placement of empty crates in show designated area.
6. Return of empty crates after show closing.
7. Loading of crates on truck for return shipment.

PLEASE NOTE:

ALL SHIPMENTS MUST BE RECEIVED AT LEAST TWO BUSINESS DAYS PRIOR TO EXHIBITOR SET-UP.

Table with 3 columns: Weight Range, PRE-SHOW, LATE ORDER. Rows include 0-100 LB, 101-200 LB, 201-300 LB, 301-400 LB, 401-500 LB, 501-UP.

\*Per Hundred Weight or Part Thereof

[All orders must be received 7 days prior to set-up to qualify for pre-show discount (NB: Uncrated or loose materials 30% +)]. Central Display Ltd., must be notified 21 days in advance of any individual piece that exceeds 5000 lbs or requires special handling or equipment.

Central Display Ltd., will be responsible for damage caused by them to crated shipments while handling shipments and will not be held responsible for concealed damage, or damage or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier.

OUTBOUND SHIPMENTS: Central Display Ltd., will not be responsible for delay of rush shipments, which will be expedited to the best of their ability. If exhibitor is using a courier company, please enclose account number for return shipping purposes.

Shipping information fields: Shipped from (City), Truck Line, Pro #, Shipping Date, # of Cartons, # of Crates, # of Shipments, Total # of pieces, Total Weight of Shipment, Customs Broker (if applicable), Telephone, Total Amount Enclosed.

NB: PLEASE INSERT AMOUNT DUE FOR MATERIAL HANDLING SERVICES IN MISCELLANEOUS COLUMN OF EXHIBITOR RENTAL ORDER FORM (ENCLOSED). MATERIAL HANDLING IS PST EXEMPT - GST APPLICABLE ONLY.

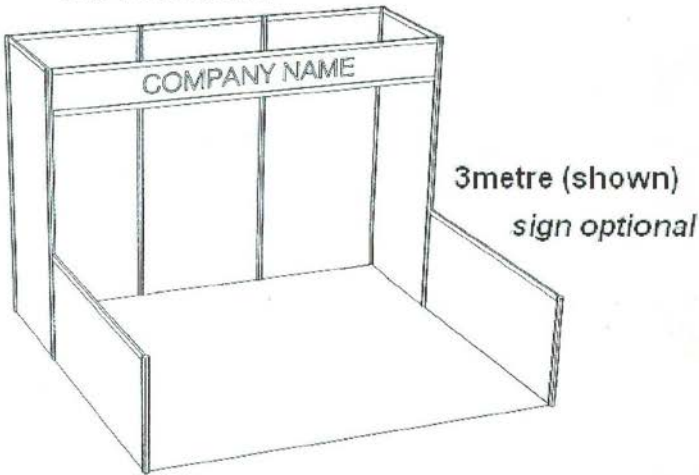
OUR SHIPPING ADDRESS IS: CENTRAL DISPLAY LTD. #7 - 850 MARION STREET WINNIPEG, MANITOBA R2J OK4 Ph: 204 - 237-3367 Fax: 204-235-1063 RECEIVING HRS. MON.-FRI. 9:00 AM - 4:00 PM



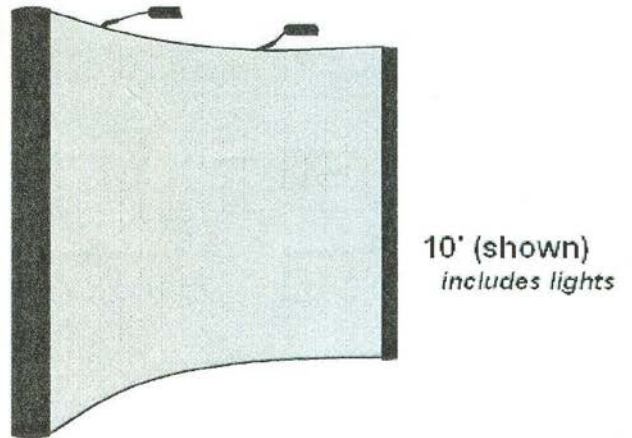
**CENTRAL DISPLAY LTD.**  
C U S T O M   D E S I G N

**DISPLAY BOOTH RENTAL  
ORDER FORM**

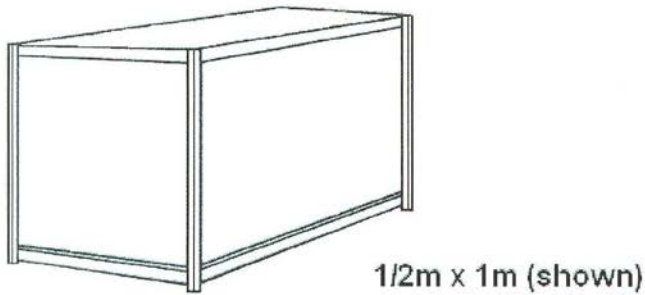
**OCTANORM**



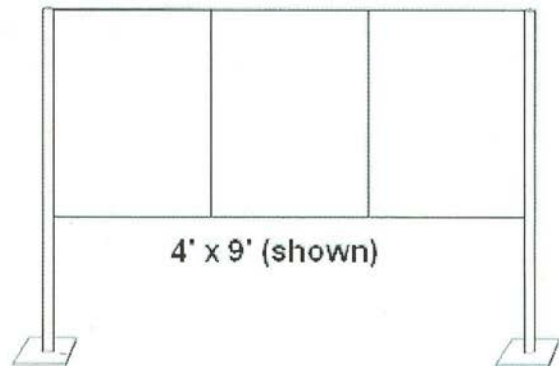
**POP-UP DISPLAY**



**COUNTERS**



**FABRIC POSTER BOARDS**



All display panels are velcro receptive only.									
	QTY.	PRE-SHOW	LATE ORDER	TOTAL AMT.		QTY.	PRE-SHOW	LATE ORDER	TOTAL AMT.
<b>DISPLAYS</b>									
<u>OCTANORM BOOTHS</u>					<u>ACCESSORIES - cost per metre</u>				
3m - Model 100 - Black Fabric		\$700.00	\$840.00		Octanorm Slatwall - 1m		\$40.00	\$48.00	
6m - Model 200 - Black Fabric		\$975.00	\$1,170.00		Octanorm Lights		\$25.00	\$30.00	
POP-UP DISPLAY - 10' Fabric		\$500.00	\$600.00		Octanorm Shelves - 1m		\$25.00	\$30.00	
<u>FABRIC POSTER BOARDS - 78" high</u>					Velcro - 1m		\$5.00	\$6.00	
4' x 3' Poster board		\$60.00	\$72.00		<u>OCTANORM HEADER SIGNS</u>				
4' x 6' Poster board		\$85.00	\$102.00		Model 100 - 3m		\$135.00	\$162.00	
4' x 9' Poster board		\$110.00	\$132.00		Model 200 - 6m		\$270.00	\$324.00	
<u>COUNTERS</u>					(Block letters on White Sintra)				
1/2m x 1m		\$150.00	\$180.00		<u>TABLE TOP DISPLAY</u>		\$175.00	\$210.00	
<u>JEWELLERY CASES - with lights</u>									
1/2m x 1m		\$250.00	\$300.00						
<b>All prices include rental and labour for set-up and take down.</b>						<b>SUBTOTAL =</b>			
<b>Please add total to Miscellaneous section of Exhibitor Rental Invoice.</b>									